

**PART A**



# **Evaluator's Visit Report**

## **Postgraduate Engineering Program**

**Name of the Institution**

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**Name of the Program**

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**Visit Dates**

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**NATIONAL BOARD OF ACCREDITATION**

NBCC Place, East Tower, 4th Floor, Bhisham Pitamah Marg,  
Pragati Vihar, New Delhi 110003

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## Program Evaluator Summary

### **Overview**

The Expert team of National Board of Accreditation (NBA) conducted a three day accreditation visit from \_\_\_\_\_ to \_\_\_\_\_  to evaluate PG Engineering program .

Pre visit meeting of the expert team was held on at \_\_\_\_\_ to exchange the respective findings with the evaluation team members, based on review of Self-Assessment Report (SAR) and the pre-visit evaluation reports.

During the visit, the visiting team met with Head of the Institution/Dean \_\_\_\_\_. The briefing on the institution was given by \_\_\_\_\_ and on the program was given by the . The respective program evaluators also visited the various facilities of the program. Apart from comprehensive review of documental evidences pertaining to various accreditation criteria, the visiting team also held meeting and discussions with the following stakeholders (kindly tick).

Faculty	<input type="checkbox"/>	Alumni	<input type="checkbox"/>
Employers	<input type="checkbox"/>	Parents	<input type="checkbox"/>
Staff members	<input type="checkbox"/>	Students	<input type="checkbox"/>

The Program Evaluation Team found that (general findings about the program to be mentioned)

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## Program Details

Name of the Program					
Year of Commencement					
Student	Year	Sanctioned Intake	Actual Admitted		
	CAY (20__ - 20__)				
	CAY m1 (20__ - 20__)				
	CAY m2 (20__ - 20__)				
	Total Students in the Programme 1 <sup>st</sup> & 2 <sup>nd</sup> Year				
	Averaged for CAY, CAYm1 and CAYm2				
Faculty (Attach a Copy of faculty list compared with Time Table)	Regular		CAY	CAYm1	CAYm2
		Professor			
		Associate professor			
	Contractual	Assistant professor			
		Professor			
		Associate professor			
	No. of PhD. available in the dept.				
	Student - Faculty ratio averaged over CAY, CAYm1 and CAYm2				
	Name of the faculty with the domain specific qualification for the program under consideration		CAY	CAYm1	
		Professor			
	Associate Professor				
Previous accreditation ( if any)	First accreditation	No. of years accredited for			
		With effect from			
	Previous accreditation	No. of years accredited for			
		With effect from			

CAY: Current Academic Year

CAYm1: Current Academic Year minus 1= Current Assessment Year

CAYm2: Current Academic Year minus 2= Current Assessment Year minus 1

### Consideration of Contractual Faculty means:

All the faculty whether regular or contractual (except Part-Time), will be considered. The contractual faculty (doing away with the terminology of visiting/adjunct faculty, whatsoever) who have taught for 2 consecutive semesters in the corresponding academic year on full time basis shall be considered for the purpose of calculation in the Faculty Student Ratio. However, following will be ensured in case of contractual faculty:

1. Shall have the AICTE prescribed qualifications and experience.
2. Shall be appointed on full time basis and worked for consecutive two semesters during the particular academic year under consideration.
3. Should have gone through an appropriate process of selection and the records of the same shall be made available to the visiting team during NBA visit.

**Explicit observations about the program**

*(Please use additional sheets if necessary to elaborate)*

**Program title** \_\_\_\_\_

**Strengths:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

**Weakness/Areas of improvement:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

**Deficiencies:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

**Other Observations, if any:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

## **EVALUATION CRITERIA**

### **AWARD OF ACCREDITATION FOR THE PG ENGINEERING PROGRAMS**

#### **Accreditation for 6 years:**

- i. Program should score greater than or equal to 375 with 60 per cent in each criteria.
- ii. Number of Ph.D. available in the department should be greater than or equal to 30 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- iii. Faculty student ratio in the department under consideration should be less than or equal to 1:20, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).
- iv. At least two Professors or one professor and one associate professor on regular basis with a Ph.D. degree having expertise in the domain of the Program under consideration should be available for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

#### **Accreditation for 3 years:**

- i. Program should score greater than or equal to 300 with 50 per cent in Criterion-IV (Faculty Contribution).
- ii. Corresponding UG Program should be accredited by NBA.
- iii. In case of Tier I, the corresponding UG Engineering program should have been granted with at least 3 Compliances (Y) for the SAR with 9 criteria and 4 Compliances (Y) for the SAR with 10 criteria or In case of Tier II, the corresponding UG Engineering program should have been granted with at least 650 marks out of 1000.
- iv. At least two Professors or one professor and one associate professor on regular basis with Ph.D. qualification with expertise in the domain of the Program under consideration should be available for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- v. The department should have at least two faculty having Ph.D. qualification for two academic year i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- vi. Faculty Student Ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic year i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2)

#### **No Accreditation**

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status

**Department/Programme Specific Criteria:**

<b>S. No.</b>	<b>Criteria</b>	<b>Max. Marks</b>	<b>Marks Awarded</b>	<b>Remarks</b>
1.	Program Curriculum and Teaching-Learning Processes	<b>125</b>		
2.	Program Outcomes and Course Outcomes	<b>75</b>		
3.	Students' Performance	<b>75</b>		
4.	Faculty Contributions	<b>75</b>		
5.	Laboratories and Research Facilities	<b>75</b>		
6.	Continuous Improvement	<b>75</b>		
<b>TOTAL</b>		<b>500</b>		

\_\_\_\_\_  
**Signature**  
**(Program Evaluator 1)**

\_\_\_\_\_  
**Signature**  
**(Program Evaluator 2)**

***Declaration of Conformity with evaluator's report by the Team Chair***

I agree with the observations of the program evaluators on each criterion.

Or

I agree with most of the observations of the program evaluators. However, I have following comments to make on certain criteria:

Criteria	Comments

\_\_\_\_\_  
**Signature  
(Chairperson)**