

**PART A**

# **Chairperson's Visit Report**

**Undergraduate Engineering Program**

**TIER-II**

**Name of the Institution**

---

**Name of the Program**

---

**Visit Dates**

---

### ***Team composition***

Name of the Chairperson: \_\_\_\_\_

Designation: \_\_\_\_\_

#### **Program 1:**

|                     |               |
|---------------------|---------------|
| Program evaluator 1 | Name          |
|                     | Organization: |

|                     |               |
|---------------------|---------------|
| Program evaluator 2 | Name          |
|                     | Organization: |

#### **Program 2:**

|                     |               |
|---------------------|---------------|
| Program evaluator 1 | Name          |
|                     | Organization: |

|                     |               |
|---------------------|---------------|
| Program evaluator 2 | Name          |
|                     | Organization: |

#### **Program 3:**

|                     |               |
|---------------------|---------------|
| Program evaluator 1 | Name          |
|                     | Organization: |

|                     |               |
|---------------------|---------------|
| Program evaluator 2 | Name          |
|                     | Organization: |

#### **Program 4:**

|                     |               |
|---------------------|---------------|
| Program evaluator 1 | Name          |
|                     | Organization: |

|                     |               |
|---------------------|---------------|
| Program evaluator 2 | Name          |
|                     | Organization: |

#### **Program 5:**

|                     |               |
|---------------------|---------------|
| Program evaluator 1 | Name          |
|                     | Organization: |

|                     |               |
|---------------------|---------------|
| Program evaluator 2 | Name          |
|                     | Organization: |

## ***Institute Details***

**Year of Establishment:** \_\_\_\_\_

**Physical Infrastructure and Ambience:** \_\_\_\_\_

**Number of programs being run in the Institute\*:**

(i) UG- \_\_\_\_\_

(ii) PG - \_\_\_\_\_

**Total Number of Students:**

(i) In UG programs - \_\_\_\_\_

(ii) In PG programs - \_\_\_\_\_

**Name of programs applied for accreditation**

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

(iii) \_\_\_\_\_

(iv) \_\_\_\_\_

(v) \_\_\_\_\_

*\*to be verified from SAR*

## **Information for Evaluation**

### **Award of Accreditation (TIER II (UG))**

1. **Accreditation for Six years will be accorded to a program on fulfillment of the following requirements:**
  - i. Program should score a minimum of 750 points in aggregate out of 1000 points with minimum score of 60 per cent in mandatory fields (i.e. criteria 4 to 6)
  - ii. Number of available Ph.D. in the department should be greater than or equal to 30 per cent of the required number of faculty, averaged over two academic years, i.e., Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
  - iii. The admissions in the UG program should be more than or equal to 50 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year Minus One (CAYM1), Current Academic Year Minus Two (CAYM2) and Current Academic Year Minus Three (CAYM3)
  - iv. Faculty Student Ratio in the department should be less than or equal to 1:20, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).
  - v. At least 2 Professors or 1 Professor and 1 Associate Professor on regular basis with Ph.D. degree should be available in the respective department for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
  - vi. HOD of the program under consideration possesses Ph.D. degree in the Current Academic Year (CAY).
  
2. **Accreditation for Three years will be accorded to a program on fulfillment of the following requirements:**
  - i. Program should score a minimum of 600 points with at least 40 per cent marks in Criterion V (Faculty Information and Contributions).
  - ii. The admissions in the UG program under consideration should be more than or equal to 50 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).

- iii. At least one Professor or one Associate Professor on regular basis with Ph.D. degree is available in the respective department for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- iv. The faculty student ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).
- v. Number of Ph.D. available in the department should be greater than or equal to 10 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

**No Accreditation of the program**

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status

Name of the Program 1: \_\_\_\_\_

Marks given by Evaluators:

**A. Department/Program Specific Criteria:**

| S. No.       | Criteria   | Max. Marks | Marks Awarded | Remarks |
|--------------|--|------------|---------------|---------|
| 1.           | Vision, Mission and Program Educational Objectives | 60         |               |         |
| 2.           | Program Curriculum and Teaching-Learning Processes | 120        |               |         |
| 3.           | Course Outcomes and Program Outcomes               | 120        |               |         |
| 4.           | Students' Performance                              | 150        |               |         |
| 5.           | Faculty Information and Contributions              | 200        |               |         |
| 6.           | Facilities and Technical Support                   | 80         |               |         |
| 7.           | Continuous Improvement                             | 50         |               |         |
| <b>TOTAL</b> |  | <b>780</b> |               |         |

**B. Institute Level Criteria (to be filled by the Chairman) :**

| S. No.                    | Criteria  | Max. Marks  | Marks Awarded | Remarks |
|---------------------------|---|-------------|---------------|---------|
| 8.                        | First Year Academics                                      | 50          |               |         |
| 9.                        | Student Support Systems                                   | 50          |               |         |
| 10.                       | Governance, Institutional Support and Financial Resources | 120         |               |         |
| <b>TOTAL</b>              |   | <b>220</b>  |               |         |
| <b>GRAND TOTAL (A +B)</b> |   | <b>1000</b> |               |         |

\*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

\_\_\_\_\_  
**Signature  
(Chairman)**

Name of the Program 2: \_\_\_\_\_

Marks given by Evaluators:

**A. Department/Program Specific Criteria:**

| S. No.       | Criteria   | Max. Marks | Marks Awarded | Remarks |
|--------------|--|------------|---------------|---------|
| 1.           | Vision, Mission and Program Educational Objectives | 60         |               |         |
| 2.           | Program Curriculum and Teaching-Learning Processes | 120        |               |         |
| 3.           | Course Outcomes and Program Outcomes               | 120        |               |         |
| 4.           | Students' Performance                              | 150        |               |         |
| 5.           | Faculty Information and Contributions              | 200        |               |         |
| 6.           | Facilities and Technical Support                   | 80         |               |         |
| 7.           | Continuous Improvement                             | 50         |               |         |
| <b>TOTAL</b> |  | <b>780</b> |               |         |

**B. Institute Level Criteria (to be filled by the Chairman) :**

| S. No.                    | Criteria  | Max. Marks  | Marks Awarded | Remarks |
|---------------------------|---|-------------|---------------|---------|
| 8.                        | First Year Academics                                      | 50          |               |         |
| 9.                        | Student Support Systems                                   | 50          |               |         |
| 10.                       | Governance, Institutional Support and Financial Resources | 120         |               |         |
| <b>TOTAL</b>              |   | <b>220</b>  |               |         |
| <b>GRAND TOTAL (A +B)</b> |   | <b>1000</b> |               |         |

\*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

\_\_\_\_\_  
**Signature  
(Chairman)**

Name of the Program 3: \_\_\_\_\_

Marks given by Evaluators:

**A. Department/Program Specific Criteria:**

| S. No.       | Criteria   | Max. Marks | Marks Awarded | Remarks |
|--------------|--|------------|---------------|---------|
| 1.           | Vision, Mission and Program Educational Objectives | 60         |               |         |
| 2.           | Program Curriculum and Teaching-Learning Processes | 120        |               |         |
| 3.           | Course Outcomes and Program Outcomes               | 120        |               |         |
| 4.           | Students' Performance                              | 150        |               |         |
| 5.           | Faculty Information and Contributions              | 200        |               |         |
| 6.           | Facilities and Technical Support                   | 80         |               |         |
| 7.           | Continuous Improvement                             | 50         |               |         |
| <b>TOTAL</b> |  | <b>780</b> |               |         |

**B. Institute Level Criteria (to be filled by the Chairman) :**

| S. No.                    | Criteria  | Max. Marks  | Marks Awarded | Remarks |
|---------------------------|---|-------------|---------------|---------|
| 8.                        | First Year Academics                                      | 50          |               |         |
| 9.                        | Student Support Systems                                   | 50          |               |         |
| 10.                       | Governance, Institutional Support and Financial Resources | 120         |               |         |
| <b>TOTAL</b>              |   | <b>220</b>  |               |         |
| <b>GRAND TOTAL (A +B)</b> |   | <b>1000</b> |               |         |

\*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

\_\_\_\_\_  
**Signature  
(Chairman)**



Name of the Program 4: \_\_\_\_\_

Marks given by Evaluators:

**A. Department/Program Specific Criteria:**

| S. No.       | Criteria   | Max. Marks | Marks Awarded | Remarks |
|--------------|--|------------|---------------|---------|
| 1.           | Vision, Mission and Program Educational Objectives | 60         |               |         |
| 2.           | Program Curriculum and Teaching-Learning Processes | 120        |               |         |
| 3.           | Course Outcomes and Program Outcomes               | 120        |               |         |
| 4.           | Students' Performance                              | 150        |               |         |
| 5.           | Faculty Information and Contributions              | 200        |               |         |
| 6.           | Facilities and Technical Support                   | 80         |               |         |
| 7.           | Continuous Improvement                             | 50         |               |         |
| <b>TOTAL</b> |  | <b>780</b> |               |         |

**B. Institute Level Criteria (to be filled by the Chairman) :**

| S. No.                    | Criteria  | Max. Marks  | Marks Awarded | Remarks |
|---------------------------|---|-------------|---------------|---------|
| 8.                        | First Year Academics                                      | 50          |               |         |
| 9.                        | Student Support Systems                                   | 50          |               |         |
| 10.                       | Governance, Institutional Support and Financial Resources | 120         |               |         |
| <b>TOTAL</b>              |   | <b>220</b>  |               |         |
| <b>GRAND TOTAL (A +B)</b> |   | <b>1000</b> |               |         |

\*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

\_\_\_\_\_  
**Signature  
(Chairman)**

Name of the Program 5: \_\_\_\_\_

Marks given by Evaluators:

**A. Department/Program Specific Criteria:**

| S. No.       | Criteria   | Max. Marks | Marks Awarded | Remarks |
|--------------|--|------------|---------------|---------|
| 1.           | Vision, Mission and Program Educational Objectives | 60         |               |         |
| 2.           | Program Curriculum and Teaching-Learning Processes | 120        |               |         |
| 3.           | Course Outcomes and Program Outcomes               | 120        |               |         |
| 4.           | Students' Performance                              | 150        |               |         |
| 5.           | Faculty Information and Contributions              | 200        |               |         |
| 6.           | Facilities and Technical Support                   | 80         |               |         |
| 7.           | Continuous Improvement                             | 50         |               |         |
| <b>TOTAL</b> |  | <b>780</b> |               |         |

**B. Institute Level Criteria (to be filled by the Chairman) :**

| S. No.                    | Criteria  | Max. Marks  | Marks Awarded | Remarks |
|---------------------------|---|-------------|---------------|---------|
| 8.                        | First Year Academics                                      | 50          |               |         |
| 9.                        | Student Support Systems                                   | 50          |               |         |
| 10.                       | Governance, Institutional Support and Financial Resources | 120         |               |         |
| <b>TOTAL</b>              |   | <b>220</b>  |               |         |
| <b>GRAND TOTAL (A +B)</b> |   | <b>1000</b> |               |         |

\*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

\_\_\_\_\_  
**Signature  
(Chairman)**

## Overall Observations

1.

| S. No. | Name of the Program | Intake |       |       | Admissions                      | Student-Faculty Ratio           |
|--------|---------------------|--------|-------|-------|---------------------------------|---------------------------------|
|        |                     | CAY    | CAYm1 | CAYm2 | Average of CAY, CAYm1 and CAYm2 | Average of CAY, CAYm1 and CAYm2 |
|        |                     |        |       |       |                                 |                                 |
|        |                     |        |       |       |                                 |                                 |
|        |                     |        |       |       |                                 |                                 |
|        |                     |        |       |       |                                 |                                 |

- Also, see the evaluator's report for the above parameters and if you disagree with the same, kindly give your comment.

**2. About the progress since last accreditation (to be filled for institutes who have applied for re-accreditation)**

Kindly mention the changes made as recommended by NBA, since the previous visit.

**3. Observation on general facilities and about the programs.**

Kindly mention general observations about facilities like labs, library etc. and a general review about the programs.

- 1<sup>st</sup> year
- Academic Ambience
- Student Support Systems
- Strengths, Weaknesses, Concerns, Suggestions

**4. Status of imbibing of outcome based accreditation. For Example:**

- Formulation of PEOs, PSOs, COs and mappings carried out and implemented
- Methodology for assessing the attainment of outcomes
- Continual improvement process has been set up
- Stakeholders (especially the faculty, HOD, students etc.) awareness about the process