PART A

Evaluator's Visit Report

Postgraduate Engineering Program

Name of the Institution

_____

Name of the Program

_____

Visit Dates

_____

NATIONAL BOARD OF ACCREDITATION
NBCC Place, East Tower, 4th Floor, Bhisham Pitamah Marg,
Pragati Vihar, New Delhi 110003
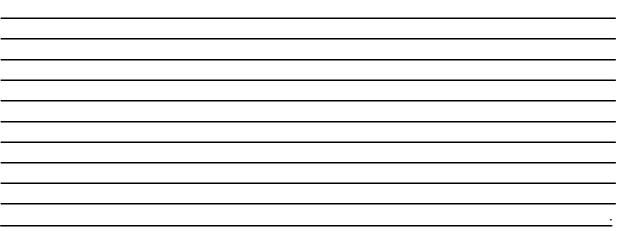Tel: +91 112430620-22; 01124360654; www.nbaind.org

Program Evaluator Summary

Overview

The Expert team of National Board of Accreditation (NBA) conducted a three day accreditation visit from _____to _____ | *<<name of institution>>* | to evaluate PG Engineering program *<<name of the program>>*.

Pre visit meeting of the expert team was held on at_____to exchange the respective findings with the evaluation team members, based on review of Self-Assessment Report (SAR) and the pre-visit evaluation reports.

During the visit, the visiting team met with Head of the Institution/Dean_____.
The briefing on the institution was given by_____and on the program was given by the *(Name of the respective Head of the Department/Program Coordinator).* The respective program evaluators also visited the various facilities of the program. Apart from comprehensive review of documental evidences pertaining to various accreditation criteria, the visiting team also held meeting and discussions with the following stakeholders (kindly tick).

Faculty   ☐   Alumni   ☐

Employers   ☐   Parents   ☐

Staff   ☐
members   Students   ☐

The Program Evaluation Team found that (general findings about the program to be mentioned)

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____ .

Program Details

Name of the Program					
Year of Commencement					
Student	Year	Sanctioned Intake		Actual Admitted	
	CAY (20_ _ - 20 _ _)				
	CAY m1 (20_ _ - 20 _ _)				
	CAY m2 (20_ _ - 20 _ _)				
	Total Students in the Programme 1st & 2nd Year				
	Averaged for CAY, CAYm1 and CAYm2				

Faculty (Attach a Copy of faculty list compared with Time Table)			CAY	CAYm1	CAYm2
	Regular	Professor			
		Associate professor			
		Assistant professor			
	Contractual	Professor			
		Associate professor			
		Assistant professor			
	No. of PhD. available in the dept.				
	Student - Faculty ratio averaged over CAY, CAYm1 and CAYm2				

			CAY	CAYm1
	Name of the faculty with the domain specific qualification for the program under consideration	Professor		
		Associate Professor		

Previous accreditation (if any)	**First accreditation**	No. of years accredited for	
		With effect from	
	Previous accreditation	No. of years accredited for	
		With effect from	

CAY: Current Academic Year
CAYm1: Current Academic Year minus 1= Current Assessment Year
CAYm2: Current Academic Year minus 2= Current Assessment Year minus 1

Consideration of Contractual Faculty means:
All the faculty whether regular or contractual (except part-time or hourly based), will be considered. The contractual faculty appointed with any terminology whatsoever, who have taught for 2 consecutive semesters with or without break between the 2 semesters in corresponding academic year on full-time basis shall be considered for the purpose of calculation in the faculty student ratio. However, following will be ensured in case of contractual faculty:
1. Shall have the AICTE prescribed qualifications and experience.
2. Shall be appointed on full time basis and worked for consecutive two semesters with or without break between the 2 semesters during the particular academic year under consideration.
3. Should have gone through an appropriate process of selection and the records of the same shall be made available to the visiting team during NBA visit

Explicit observations about the program

(Please use additional sheets if necessary to elaborate)

Program title_____

Strengths:
1. _____

    _____

2. _____

    _____

3. _____

    _____

4. _____

    _____

5. _____

    _____

Weakness/Areas of improvement:
1. _____

    _____

2. _____

    _____

3. _____

    _____

4. _____

    _____

5. _____

    _____

Deficiencies:

1. _____

_____

2. _____

_____

3. _____

_____

4. _____

_____

5. _____

_____

Other Observations, if any:

1. _____

_____

2. _____

_____

3. _____

_____

4. _____

_____

5. _____

_____

EVALUATION CRITERIA

AWARD OF ACCREDITATION FOR THE PG ENGINEERING PROGRAMS

Accreditation for 6 years:

i. Program should score greater than or equal to 375 with 60 per cent in each criteria.

ii. Number of Ph.D. available in the department should be greater than or equal to 30 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

iii. Faculty student ratio in the department under consideration should be less than or equal to 1:20, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

iv. At least two Professors or one professor and one associate professor on regular basis with a Ph.D. degree having expertise in the domain of the Program under consideration should be available for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

Accreditation for 3 years:

i. Program should score greater than or equal to 300 with 50 per cent in Criterion–IV (Faculty Contribution).

ii. Corresponding UG Program should be accredited by NBA.

iii. In case of Tier I, the corresponding UG Engineering program should have been granted with at least 3 Compliances (Y) for the SAR with 9 criteria and 4 Compliances (Y) for the SAR with 10 criteria or In case of Tier II, the corresponding UG Engineering program should have been granted with at least 650 marks out of 1000.

iv. At least two Professors or one professor and one associate professor on regular basis with Ph.D. qualification with expertise in the domain of the Program under consideration should be available for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

v. The department should have at least two faculty having Ph.D. qualification for two academic year i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

vi. Faculty Student Ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic year i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2)

No Accreditation

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status

Department/Programme Specific Criteria:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1.	Program Curriculum and Teaching-Learning Processes	125		
2.	Program Outcomes and Course Outcomes	75		
3.	Students' Performance	75		
4.	Faculty Contributions	75		
5.	Laboratories and Research Facilities	75		
6.	Continuous Improvement	75		
	TOTAL	500		

_____
Signature
(Program Evaluator 1)

_____
Signature
(Program Evaluator 2)

Declaration of Conformity with evaluator's report by the Team Chair

I agree with the observations of the program evaluators on each criterion.

<div style="text-align:center">**Or**</div>

I agree with most of the observations of the program evaluators. However, I have following comments to make on certain criteria:

Criteria	Comments

_____
Signature
(Chairperson)