Chairperson's Visit Report

(Autonomous Institution Programs)

Postgraduate Management Program

Name of the Institution

_____

Name of the Program

_____

Visit Dates

_____

NATIONAL BOARD OF ACCREDITATION
NBCC Place, East Tower, 4th Floor, Bhisham Pitamah Marg, Pragati Vihar, New Delhi 110003
Tel: +91 112430620-22; 01124360654; www.nbaind.org

Team composition

Name of the Chairperson: _____

Designation:_____

Program 1:

Program evaluator 1	Name:
	Organization:

Program evaluator 2	Name:
	Organization:

Program 2:

Program evaluator 1	Name:
	Organization:

Program evaluator 2	Name:
	Organization:

Program 3:

Program evaluator 1	Name:
	Organization:

Program evaluator 2	Name:
	Organization:

Program 4:

Program evaluator 1	Name:
	Organization:

Program evaluator 2	Name:
	Organization:

Program 5:

Program evaluator 1	Name:
	Organization:

Program evaluator 2	Name:
	Organization:

Institute Details

1. **Year of Establishment:** _____

2. **Physical Infrastructure and Ambience:**

3. **Number of programs being run in the Institute*:**

   (i)   UG- _____

   (ii) PG - _____

4. **Total Number of Students:**

   (i)   In UG programs - _____

   (ii) In PG programs - _____

5. **Name of programs applied for accreditation**

   (i)   _____

   (ii) _____

   (iii) _____

   (iv) _____

   (v)   _____

to be verified from SAR

EVALUATION CRITERIA

AWARD OF ACCREDITATION FOR THE PG MANAGEMENT PROGRAMS

Accreditation for 6 years:

i. Program should score a minimum of 750 points out of 1,000 points with at least 60% in all criteria.

ii. Admissions in the program should be greater than or equal to 75% of Sanctioned Intake, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2)

iii. Number of Ph.D. available in the program should be greater than or equal to 33% of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

iv. The institution should have two Professor(s) or one Professor and one Associate Professor with Ph.D. qualification (on regular basis) for each Management Program being offered by the department/ institution for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1)

v. The Faculty Student Ratio in the department under consideration should be less than or equal to 1:15, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2)

vi. The HOD should possess Ph.D. degree for the programs under consideration in current academic year.

vii. The placement ratio (Placement + Higher Studies + Entrepreneurship) should be greater than or equal to 75%, averaged over three academic years i.e. Current Academic Year (CAYm1), Current Academic Year Minus One (CAYM2) and Current Academic Year Minus Two (CAYM3).

Accreditation for 3 years:

i. Program should score a minimum of 600 points with at least 40% in criteria VI (Faculty Attributes & Contributions)

ii. Number of PhDs available in the program should be greater than or equal to 20% of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

iii. Admissions in the program should be more than or equal to 60% of the sanctioned intake, either for CAY or averaged for three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

iv. The institution should have two Professor(s) or one Professor and one Associate Professor with Ph.D. qualification (on regular basis) for each Management Program being offered by the department/ institution for two academic years i.e. Current

Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

v. The placement ratio (Placement + Higher Studies + Entrepreneurship) should be greater than or equal to 60% averaged over three academic years i.e. Current Academic Year (CAYm1), Current Academic Year Minus One (CAYM2) and Current Academic Year Minus Two (CAYM3).

vi. The Faculty Student Ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

No Accreditation

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status.

Name of the Program 1:_____

Marks given by Evaluators:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1	Vision, Mission & Program Educational Objectives	50		
2	Governance, Leadership & Financial Resources	100		
3	Program Outcomes & Course Outcomes	100		
4	Curriculum & Learning Process	125		
5	Student Quality and Performance	100		
6	Faculty Attributes and Contributions	250		
7	Industry & International Connect	100		
8	Infrastructure	75		
9	Alumni Performance and Connect	50		
10	Continuous Improvement	50		
	TOTAL	1,000		

_____

Signature
(Chairman)

Name of the Program 2:

Marks given by Evaluators:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1	Vision, Mission & Program Educational Objectives	50		
2	Governance, Leadership & Financial Resources	100		
3	Program Outcomes & Course Outcomes	100		
4	Curriculum & Learning Process	125		
5	Student Quality and Performance	100		
6	Faculty Attributes and Contributions	250		
7	Industry & International Connect	100		
8	Infrastructure	75		
9	Alumni Performance and Connect	50		
10	Continuous Improvement	50		
	TOTAL	**1,000**		

_____
      Signature
     (Chairman)

Name of the Program 3: _____

Marks given by Evaluators:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1	Vision, Mission & Program Educational Objectives	50		
2	Governance, Leadership & Financial Resources	100		
3	Program Outcomes & Course Outcomes	100		
4	Curriculum & Learning Process	125		
5	Student Quality and Performance	100		
6	Faculty Attributes and Contributions	250		
7	Industry & International Connect	100		
8	Infrastructure	75		
9	Alumni Performance and Connect	50		
10	Continuous Improvement	50		
	TOTAL	1,000		

_____
Signature
(Chairman)

Name of the Program 4:_____

Marks given by Evaluators:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1	Vision, Mission & Program Educational Objectives	**50**		
2	Governance, Leadership & Financial Resources	**100**		
3	Program Outcomes & Course Outcomes	**100**		
4	Curriculum & Learning Process	**125**		
5	Student Quality and Performance	**100**		
6	Faculty Attributes and Contributions	**250**		
7	Industry & International Connect	**100**		
8	Infrastructure	**75**		
9	Alumni Performance and Connect	**50**		
10	Continuous Improvement	**50**		
	TOTAL	**1,000**		

_____

    Signature
    (Chairman)

Name of the Program 5: _____

Marks given by Evaluators:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1	Vision, Mission & Program Educational Objectives	50		
2	Governance, Leadership & Financial Resources	100		
3	Program Outcomes & Course Outcomes	100		
4	Curriculum & Learning Process	125		
5	Student Quality and Performance	100		
6	Faculty Attributes and Contributions	250		
7	Industry & International Connect	100		
8	Infrastructure	75		
9	Alumni Performance and Connect	50		
10	Continuous Improvement	50		
	TOTAL	**1,000**		

_____

Signature
(Chairman)

Overall Observations

1.

S.No.	Name of the Program	Intake			Admissions	Student-Faculty Ratio
		CAY	CAYm1	CAYm2	Average of CAY, CAYm1 and CAYm2	Average of CAY, CAYm1 and CAYm2

- *Also, see the evaluator's report for the above parameters and if you disagree with the same, kindly give your comment.*

2. About the progress since last accreditation (to be filled for institutes who have applied for re-accreditation)

Kindly mention the changes made as recommended by NBA, since the previous visit.

3. Observation on general facilities and about the programs.

Kindly mention general observations about facilities like labs, library etc. and a general review about the programs.

❖ Academic Ambience including faculty

❖ Strength, Weakness, Suggestions

4. Status of imbibing of outcome-based accreditation. For Example:

❖ Formulation of PEOs, COs and mappings carried out and implemented

❖ Methodology for assessing the attainment of outcomes

❖ Continual improvement

❖ Stakeholders (especially the faculty, HOD, students etc.) awareness about the process

5. Any other