



Chairperson's Visit Report

Master of Computer Applications (MCA) Program

Name of the Institution

Name of the Program

Visit Dates

NATIONAL BOARD OF ACCREDITATION
NBCC Place, East Tower, 4th Floor, Bhisham Pitamah Marg, Pragati
Vihar, New Delhi 110003
Tel: +91 112430620-22; 01124360654; www.nbaind.org

Team composition

Name of the Chairperson: _____

Designation: _____

Program:

Program evaluator-1	Name:
	Organization & Address:

Program evaluator-2	Name:
	Organization & Address:

Institute Details

1. Year of Establishment: _____

2. Physical Infrastructure and Ambience:



3. Number of programs being run in the Institute*:

(i) UG- _____

(ii) PG - _____

4. Total Number of Students:

(i) In UG programs - _____

(ii) In MCA programs - _____

(iii) In PG programs - _____

5. Name of programs applied for accreditation

(i) _____

**to be verified from SAR*

EVALUATION CRITERIA
AWARD OF ACCREDITATION FOR THE MASTER OF COMPUTER
APPLICATIONS(MCA) PROGRAM

Accreditation for 6 years:

- i. Program should score a minimum of 750 points out of 1000 with minimum score of 60 per cent in mandatory fields (i.e. criteria 4 to 6).
- ii. Admissions in the program should be greater than or equal to 60% of Sanctioned Intake, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYm1) and Current Academic Year Minus Two (CAYm2).
- iii. Number of Ph.D. available in the program should be greater than or equal to 30% of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYm1).
- iv. The institution should have two Professor(s) or one Professor and one Associate Professor with Ph.D. qualification (on regular basis) for Master of Computer Application program being offered by the Department/ Institution for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYm1).
- v. The Faculty- Student Ratio in the Department under consideration should be less than or equal to 1:20, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYm1) and Current Academic Year Minus Two (CAYm2)
- vi. The HOD should possess Ph.D. degree for the programs under consideration in Current Academic Year (CAY).

Accreditation for 3 years:

- i. Program should score a minimum of 600 points with at least 40% in criteria V (Faculty Information and Contributions)
- ii. Number of Ph.Ds available in the program should be greater than or equal to 10% of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYm1).
- iii. Admissions in the program should be more than 60% of the sanctioned intake either for CAY or averaged for three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYm1) and Current Academic Year Minus Two (CAYm2).
- iv. The institution should have one Professor or one Associate Professor with Ph.D. qualification (on regular basis) for Master of Computer Application program being offered by the Department/Institution for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYm1).
- v. The Faculty-Student Ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYm1) and Current Academic Year Minus Two (CAYm2).

No Accreditation

- ❖ If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status.

Name of the Program: _____

Marks given by Evaluators:

S. No.	Criteria	Max. Marks	Marks Awarded	Remarks
1	Vision, Mission and Program Educational Objectives	60		
2	Program Curriculum and Teaching –Learning Processes	130		
3	Course Outcomes and Program Outcomes	100		
4	Students' Performance	180		
5	Faculty Information and Contributions	200		
6	Facilities and Technical Support	80		
7	Continuous Improvement	50		
8	Student Support Systems	80		
9	Governance, Institutional Support and Financial Resources	120		
TOTAL		1000		

 Signature
(Chairman)

Overall Observations:

1.

Name of the Program	Sanctioned intake of a program			Admissions at 1 st year level*	Student-Faculty Ratio (SFR)*
	CAY	CAYm1	CAYm2	Average % of admissions (CAY, CAYm1 and CAYm2)	Average of SFR (CAY, CAYm1 and CAYm2)

* Also, see the evaluator's report for the above parameters and if you disagree with the same, kindly give your comment.

2. About the progress since last accreditation (to be filled for institutes who have applied for re-accreditation):

Kindly mention the changes made as recommended by NBA, since the previous visit.

3. Observation on general facilities and about the programs.

Kindly mention general observations about facilities like labs, library etc. and a general review about the programs.

❖ Academic Ambience including faculty:

❖ Strength, Weakness, Suggestions:

4. Status of imbibing of outcome-based accreditation. For Example:

❖ Formulation of PEOs, COs and mappings carried out and implemented:

❖ Methodology for assessing the attainment of outcomes:

❖ Continual improvement:

❖ Stakeholders (especially the faculty, HOD, students etc.) awareness about the process:

❖ Implementation of education policy (like NEP 2020, state educational policy, etc.)

❖ Support to Implementation of Institute-Industry Linkage Policy

❖ Support to Startup eco-culture

5. Any other: