

PRE-VISIT EVALUATION REPORT

Diploma Engineering Program

INSTITUTE NAME:

PROGRAM NAME:

VISIT DATES:

EVALUATOR'S NAME:

Criterion 1. Vision, Mission and Program Educational Objectives						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	Vision and Mission Statements	<input type="checkbox"/>				
2.	Consistency between institute and department Vision and Mission statements	<input type="checkbox"/>				
3.	Correlation parameters of PEO- Mission matrix are consistent and justified	<input type="checkbox"/>				
<p>Summary of Observations:</p> <ul style="list-style-type: none"> a. Any major shortcomings, observed in data provided in SAR? b. Significant weakness(es) observed in SAR which need to be examined during the visit: c. Significant strengths which need re-confirmation during the visit: d. Specific checking of the points to be done during the visit: e. Is the data provided here-in consistent with the information on the website of the Institute (if available on website)? 						

Criterion 2. Program Curriculum and Teaching-Learning Processes						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	Attainment of POs and PSOs					
2.	Is identified Content beyond Syllabus appropriate and adequate?					
3.	Process is in place to ensure quality of internal semester question papers, assignments and their evaluation as per outcomes/learning levels perspective					
4.	Experimental Methodologies are relevant and contributes towards the attainment of POs and PSOs					
5.	Adequate process in place to Identify projects, allocation methodology, their monitoring and evaluation.					
6.	Projects are relevant and contribute towards attainment of POs					
7.	Initiatives, implementation details and Impact analysis of industry institute interaction and actions taken thereof					
8.	Initiatives, implementation details and Impact analysis on industry internship and summer training					
9.	Availability of Information Access facilities and Student Centric Learning Initiatives					
10	Initiatives for embedding Professional Skills					

Summary of Observations:

- a. Any major shortcomings, observed in data provided in SAR?
- b. Significant weakness(es) observed in SAR which need to be examined during the visit:
- c. Significant strengths which need re-confirmation during the visit:
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Criterion 3. Course Outcomes and Program Outcomes						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	Mapping of course outcomes with program					
2.	Assessment processes for evaluation of course outcomes					
3.	Demonstration of attainment of POs & PSOs					
<p>Summary of Observations:</p> <p>a. Any major shortcomings, observed in data provided in SAR?</p> <p>b. Significant weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Significant strengths which need re-confirmation during the visit:</p> <p>d. Specific checking of the points to be done during the visit:</p> <p>e. Is the data provided here-in consistent with the information on the website of the Institute (if available on website)?</p>						

Criterion 4. Students' Performance						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	Whether the percentage of students enrolled during the period of assessment on average basis is $\geq 50\%$					
2.	Professional activities stated in achieving PO and PSOs					
<p>Summary of Observations:</p> <p>a. Any major shortcomings, observed in data provided in SAR?</p> <p>b. Significant weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Significant strengths which need re-confirmation during the visit:</p> <p>d. Specific checking of the points to be done during the visit:</p> <p>e. Is the data provided here-in consistent with the information on the website of the Institute (if available on website)?</p>						

Criterion 5. Faculty Information and Contributions						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	Student faculty ratio is better than or equal to 1:30					
2.	Innovative methods adopted by faculty in teaching and learning					
3.	a. Product Development b. Consultancy c. Manufacturing Contracts d. Testing Contracts					
4.	Well defined performance appraisal and development system is implemented for faculty					
5.	Implementation of Career Advancement Scheme					
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Criterion 6. Facilities and Technical Support						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	a. Adequate & well equipped: i. Classrooms ii. Workshops iii. Laboratories b. Qualified technical support staff to run all program specific curriculum					
3.	a. Relevant additional facilities created b. Utilized effectively for improving the quality of learning experience in laboratories					
4.	Maintenance and Safety measures in laboratories					
5.	Availability of Computer Facility and Language Lab					
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Criterion 7. Continuous Improvement						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Points of interaction with the stakeholders (if any)
1.	a. Areas of weaknesses are identified b. Measures to improve POs & PSOs attainment levels are implemented					
2.	a. Academic Audit Process b. Implementation					
3.	Improvement in: a. Success Index of students without backlog b. Academic Performance in final year c. Placement and Higher Studies					
<p>Summary of Observations:</p> <p>a. Any major shortcomings, observed in data provided in SAR?</p> <p>b. Significant weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Significant strengths which need re-confirmation during the visit:</p> <p>d. Specific checking of the points to be done during the visit:</p> <p>e. Is the data provided here-in consistent with the information on the website of the Institute (if available on website)?</p>						

