

Guidelines for Faculty Norms and Faculty Student Ratio

1. Faculty Norms:

- a. In case of regular faculty, the faculty to be counted in the respective year, if the faculty has joined on or before 31st August of the same year and has continued at least till 30th April of the next year. However, considering the COVID-19 situation:
 - i. **For Academic Year 2020-21:** The joining date of faculty will be considered as 31st December 2020 instead of 31st August 2020 only for the Academic Year 2020-21.
 - ii. **For Academic Year 2021-22:** The joining date of faculty will be considered as 31st December 2021 instead of 31st August 2021 only for the Academic Year 2021-22.

- b. All the faculty whether regular or contractual (except Part-Time), will be considered. The contractual faculty (doing away with the terminology of visiting/adjunct faculty, whatsoever) who have taught for 2 consecutive semesters in the corresponding academic year on full time basis shall be considered for the purpose of calculation in the Faculty Student Ratio.

However, following will be ensured in case of contractual faculty:

- Shall have the AICTE prescribed qualifications and experience.
 - Shall be appointed on full time basis and worked for consecutive two semesters during the particular academic year under consideration.
 - Should have gone through an appropriate process of selection and the records of the same shall be made available to the visiting team during NBA visit
- c. The available and required number of PhD. in the department would be calculated on the average basis for CAY and CAYm1.
 - d. The available and required number of PhD. in the department shall be truncated to its nearest lower integer.
 - e. If a member of regular or contractual faculty is designated as lecturer, even though holding an M. Tech degree, the same will not be counted against the faculty requirements.
 - f. In the multidisciplinary areas (like MBA or PGDM) or specialized areas like Biotechnology, all the qualifications relevant and purposeful to those disciplines need to be considered, in addition to the M. Tech/MBA/PGDM degrees.
 - g. There is no age limit for consideration of the emeritus faculty as long as they are physically fit to take classes and engage with students, and are employed on a full-time basis.
 - h. Academic year is considered from July to June.
 - i. If the SAR is submitted before 30th September, then the CAY shall be the previous academic year and if the SAR is submitted after 30th September, then the CAY shall be the running academic year for the purpose of data consideration and calculations.

CAY: Current Academic Year

CAYm1: Current Academic Year minus 1 = Current Assessment Year

CAYm2: Current Academic Year minus 2 = Current Assessment Year minus1

The year mentioned in the documents are just the examples; Institute has to consider the academic years as per the definition of CAY given in the document and according to the prevailing year.

2. The Student Faculty Ratio considered by NBA:

1. **UG Engineering Programs (Tier I & Tier II):-** 25:1 for the Accreditation of 3 years and 20:1 for the Accreditation of 6 years.
2. **PG Engineering Programs:** 25:1 for the Accreditation of 3 years and 20:1 for the Accreditation of 6 years.
3. **Diploma Engineering Programs:** 30:1 for the Accreditation of 3 years
4. **PG Management Programs:** 25:1 for the Accreditation of 3 years and 15:1 for the Accreditation of 6 years.
5. **UG Pharmacy:** 20:1 for the Accreditation of 3 years and 15:1 for the Accreditation of 6 years.