



National Board of Accreditation
4th Floor, NBCC Place, East Tower, Pragati Vihar,
Bhisham Pitamah Marg, New Delhi-110003
Phone No: 011-24360620-22, Telefax: +91 11 43084903
Website: www.nbaind.org

LIMITED TENDER NO: 32-1/2017/NBA(IT)

DATE: 21.09.2020

LAST DATE: 14:30 hours on 29.09.2020

SUB: Limited Tender for the Procurement of MS SQL Server Enterprise, MS Exchange Server Enterprise and user Cal Licenses

The National Board of Accreditation (NBA), an Autonomous Organisation of Ministry of Education, Govt of India, New Delhi, wishes to procure MS SQL Server Standard, MS Exchange Server Enterprise and user Cal Licenses. Offers are invited from OEM/ Authorised Solution Providers for supply of the items specified with following terms and conditions:

1. Description of Items:

Sr. No	Description	Product	QTY
1	MS SQL Server 2016, Standard, Academic, with Software Assurance	SQLSvrStdCore SNGL LicSAPk OLP 2Lic NL Acdmc CoreLic Qlfd	7
2	MS Exchange Server 2016, Enterprise Server, Academic with Software Assurance	ExchgSvrEnt SNGL LicSAPk OLP NL Acdmc	1
3	Windows Server CAL (for Windows Server 2016), Academic – User based	WinSvrCAL SNGL LicSAPk OLP NL Acdmc UsrCAL	50
4	Exchange Server CAL for (for Exchange 2016), Academic – User based	ExchgStdCAL SNGL LicSAPk OLP NL Acdmc UsrCAL	50

The bidders are to quote only for the licenses of the above mentioned products. Cost of installation, commissioning and training is not to be included in the offered prices.

2. PRODUCT SPECIFICATIONS:

Should conform to the Microsoft product specifications.

3. VALIDITY OF OFFER:

The validity of all quoted prices shall be Thirty days from the date of offer.

4. DELIVERY :

Delivery of the ordered items should be completed latest by one weeks from the date of placement of the Supply Order. In case of failure to deliver the items as per our delivery schedules, penalty shall be recovered from the vendor @ one (1) % per week on the basic value of the order.

5. NON CONFORMANCE TO THE TECHNICAL SPECIFICATIONS:

Subsequent to the delivery of items, if it comes to the notice of NBA that the delivered material does not comply with the ordered specification, the vendor will be asked to replace / rectify the delivered item. No cost will be paid for such replacements / rectifications whatsoever.

6. PAYMENT TERMS:

Hundred (100) % of the payment shall be released after receipt of valid licenses and Tax Invoice.

7. TAXES AND DUTIES:

Taxes and duties as applicable on the date of dispatch shall be payable on actual basis.

8. EMD:

The interested bidders have to include Earnest Money Deposit(EMD) of Rs. 30,000/- (Rupees fifty thousand only) in the form of Demand draft / Banker's Cheque / Fixed Deposit of any scheduled bank drawn in favour of "**National Board of Accreditation**", payable at New Delhi. The EMD of the unsuccessful bidders shall be returned to them at the earliest after expiry of the bid validity and latest on or before the 30th day after the award of the contract. No interest shall be payable by the NBA on EMD. The bid security is to remain valid for a period of sixty days beyond the final bid validity period. The EMD of successful bidder shall be returned after 30 days of successful delivery of the licenses.

MSME and NSIC organization will be exempted from paying EMD Fee as per Government norms but they have to enclose the supporting documents along with their bids.

9. Forfeiture of EMD

EMD made by the bidder may be forfeited under the following conditions:

- i) if the bidder withdraw the bid before the expiry of validity period; or
- ii) if the bidder indulges in any such activity that would jeopardize the process; or
- iii) if the bidder violates any of the provisions of the terms and conditions of the bid.

EMD made by the successful bidder may be forfeited, if bidder fails to:

- i) Accept the supply order along with the terms and conditions;
- ii) Violates any of the conditions of this bid /proposal or indulges in any such activities as would jeopardize the work;
- iii) Submits false/misleading information/declaration/documents/proof, etc.;
- iv) Comply with any provision of the contract;
- v) The decision of NBA regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD, even the bidder will be deferred from participating in any bid.

10. Eligibility of the Bidder:

Bidder should be either OEM or Microsoft Authorised Service Partner (Relevant certificate for the OEM is to be attached with the bid)

11. Submission of Bids:

The bids are to be submitted in two parts.

- i. Technical Bids: Technical Bids should be accompanied by eligibility documents and EMD
- ii. Commercial Bids: Price schedule is to be included in the commercial bid. Commercial bids of the technically qualified bidders shall only be opened.

- iii. The offers shall be submitted in two bid format. The offer shall be in a sealed envelope super scribed "LIMITED TENDER FOR PROCUREMENT OF MS SQL Server, Exchange Server and User CAL Licenses. Two envelopes should be used, first envelope should be marked as 'TECHNICAL BID' which should be comprising bidders credentials, authorization from Microsoft (if not OEM) to sell Microsoft services/licenses etc. This envelope should also contain EMD of Rs. 30000/- . The second envelope should be marked as 'PRICE BID' and it should be in the format of price schedule mentioned in the document and should contain only prices of the product. Both the envelopes should be put in a single envelope which should be addressed to the **Member Secretary, National Board of Accreditation, NBCC Place, 4th Floor, East Tower, Pragati Vihar, New Delhi- 110003**. ALL envelopes should have bidders name, address, contact person name, contact number and e-mail id etc super-scribed on them.
- iv. The National Board of Accreditation will not be responsible for any failure of submission of bids due to any reasons whatsoever.

12. Right to Reject any or All Bids

The National Board of Accreditation reserves the right to accept or reject any or all offers or to split the order/s without assigning any reason. Bids of any Tenderer may be rejected if a conflict of interest between the Tenderer and the company is detected at any stage. Incomplete offers are liable to be rejected. No deviations will be acceptable.

13. Last date of submission

The last date of submission of the bids is till **14:30 on 29th September, 2020**

14. Opening of Bids:

Technical Bids shall be opened at **15:00 hours on 29th September,2020** in the presence of the bidders who wish to attend the bid opening. Commercial bids of the Technically Qualified bidders shall be opened later on and the Technically Qualified bidders would be informed through email/telephone for the same.

15. Bid Forms:

Wherever a specific form is prescribed in the Bid document, the bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. Failing to submit the information in the prescribed format, the bid is liable for rejection. For all other cases, the bidder shall design a form to hold the required information.

The person authorized on behalf of bidder must affix seal and sign each and every page of the bids, terms and conditions, and all documents submitted (in addition to verification/attestation, if required). An authorization letter from the competent authority (as provided in MoA & Article of Association etc. of the company, partnership deed of the firm) should be enclosed.

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Annexure I

[On the original letterhead of the bidder]

Bidder's Details

1.	Name of the Firm/ Company	
2.	Name and Designation of Authorized Signatory	
3.	Communication Address	
4.	Office Phone No. Mobile No.	
5.	Fax E-Mail ID	
6.	GST registration Number PAN Number	
Particular Details of the Bidders Representative'		
7.	Name of the Contact Person: Designation: Phone No: Mobile No: E-Mail ID:	

UNDERTAKING

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.
2. The rates quoted by me are fixed and valid for thirty days and binding upon me for the entire period of contract and period of extension.

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____

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Annexure II

[On the original letterhead of the bidder]

PRICE SCHEDULE

Sr. No	Product, Description, SKU	Qty	Unit Price (without Taxes)	Total Price (without Taxes)	Indicated Taxes	Total Price
1						
2						
3						
4						
	Total					

Authorized Signatory (signature in full) : _____

Name and Title of Signatory : _____

Company Rubber Stamp : _____