

# NATIONAL BOARD OF ACCREDITATION

## Pro-forma for Pre-Qualifiers –Diploma Engineering Programs

### PART A- Profile of the Institute

#### **A1. Name and Address of the College:-**

City:-

State:-

Pin Code:-

Website:-

E-mail:-

STD Code:-

Phone No:-

Fax STD Code:-

Fax:-

#### **A2. Year of Establishment:-**

#### **A3. Head of the Institution:-**

Name:-

Designation:-

Status of Appointment:-

Phone No:-

Mobile:-

E-mail:-

Fax No:-

#### **A4. Name and Address of the Affiliating University:-**

City:-

State:-

Pin Code:-

Website:-

E-mail:-

Phone No:-

Fax:-

#### **A5. Type of the Institution:**

Institute of National Importance

Autonomous

University

Any other (Please specify)\*

Deemed University

*\*Provide Details:*

**A6. Ownership Status:**

Central Government

Trust

State Government

Society

Government Aided

Section 25 Company

Self financing

Any Other (Please specify)\*

*\*Provide Details:*

**A7. Campus Information:-**

Does the College have its own building:-

Sports Complex:-

Canteen and Hostel (If any):-

Medical Room:-

Computer Laboratories:-

Counselling and guidance:-

**A8. Details of all the programs offered by the institution:**

S. No.	Program Name	Year of Start

**Table A8.1**

**A9. Programs to be considered for accreditation vide this application:**

S. No.	Program Name

**Table A9.1**

## **PART B- Program information**

(To be filled separately for all the programs applied for)

### **B1. Provide separate Information for each program applied for:-**

Sr. No.	Name of the program to be considered	Year of Start	Intake	Increase/ Decrease in intake, if any	Year of increase/d ecrease	AICTE Approval	Accreditation Status*

**Table B1.1**

Note: Please mention **all increase/decrease intake** starting from the first increase for all programs

**\* Write applicable one:**

- Applying first time
- Granted provisional accreditation for two/ three years for the period(specify period)
- Granted accreditation for 5 /6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

### **B2. Student Admissions (Program specific):-**

Item	CAY (2017-18)	CAYm1 (2016-17)	CAYm2 (2015-16)	Total
Sanctioned intake				
Number of students admitted				
*% of Students Admitted over last three assessment years ( Total Admitted/Sanctioned Intake )				

**Table B2.1**

\*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

**CAY: Current Academic Year**

**CAYm1: Current Academic Year minus 1**

**CAYm2: Current Academic Year minus 2**

### **B3. Information of Faculty**

### B 3.1. Faculty in the Department and Program

Please provide the list of faculty in the program as per the below format

S. No.	Name	PAN No.	Qualification	Area of Specialization	Designation	Date of Joining	Currently Associated (Y/N)	Nature of Association (Regular/Contract/Adjunct)	Date of Leaving (In case Currently Associated is "No")
1.									
..									
N.									

**Table B3.1.1**

### B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

### B3.3. Student Faculty Ratio

(No of Faculty as per the sanctioned intake)

Year	N	F	SFR=N/F
CAY (2017-18)	Sanction Intake of (CAY2017-18 + CAYm1 - 2016-17 + CAYm2-2015-16)		
CAYm1 (2016-17)	Sanction Intake of (CAYm1 - 2016-17+ CAYm2 - 2015-16+ CAYm3 - 2014-15)		
Average SFR for all assessment years			

**Table B3.3.1**

**N**=No. of students

**F** = No. of faculty = (a + b - c) for every assessment year

**a:** Total number of full-time equivalent regular Faculty(considering fractional load) serving this program from the department/program

**b:** Total number of full-time equivalent regular Faculty(considering fractional load) serving this program from other Program(s)

**c:** Total number of full-time equivalent regular Faculty(considering fractional load) of this program serving other Program(s)

#### Note:

Minimum 75% should be Regular/ full time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource persons from industry as per AICTE norms and standards.

The contractual faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective and who have taught over consecutive 4 semesters.

**B.4. Placement Ratio**

<b>Year</b>	<b>Z= (No. of students Placed + selected for higher studies + opted Entrepreneurship)</b>	<b>No. of Students appeared in final year examination (N)</b>	<b>Placement Ratio (Z/N)</b>
<b>CAY m1 (2016-17)</b>			
<b>CAY m2 (2015-16)</b>			
<b>CAY m3 (2014-15)</b>			
<b>Average Placement Ratio</b>			

## Compliance status to Pre-Visit Qualifiers

S.N.	Pre Visit Qualifiers	Current Status	Compliance Status (Complied/Not Complied)
<b>Essential Qualifiers</b>			
1	Whether approval of AICTE for the programs under consideration has been obtained for last 5 years including current year		
2	Whether admissions in the diploma programs under consideration has been more than or equal to 50% * (average of the previous three years including current academic year)	% Admission	
3	Whether student faculty ratio in the department of the program under consideration is better than or equal to 1:25 (average of the current academic year and current assessment years)	SFR	
4	Whether the placement ratio(Placement + higher studies) is greater than 40% (average of the previous three assessment years)		
5	Whether two batches have passed out in the programs under consideration		
<b>Desirable Parameters</b>			
1	Whether the HoD is available in the respective Department.		
2	Whether department has program assessment and quality improvement committee. If so, its constitution and mandate		
3	Whether the departments under consideration receives separately earmarked funds for i. Maintenance of Laboratory/computational facilities(recurring funds) ii. Up-gradation of laboratory/computation facilities(non-recurring funds)		
4	Whether admissions in the program under consideration has been more than 60% (average of the previous three assessment years)		

\*Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.