



NATIONAL BOARD OF ACCREDITATION
4th Floor, NBCC Place, East Tower, PragatiVihar,
BhishamPitamahMarg, New Delhi-110003,
Phone No: 011-24360683(D), Fax: 24360682, www.nbaind.org

VACANCY

National Board of Accreditation (NBA) invites applications for the Post of One (1) Research Associates to be engaged on purely contract basis for a period of one year to assist various Technical Jobs in the National Board of Accreditation (NBA).

The eligibility criteria prescribed is as under:

- a) Candidates holding Masters/M.Phil Degree in Statistics with a minimum post qualification experience of 4 years in the requisite field as mentioned in the details terms of Reference.
- b) Knowledge of computer applications such as SPSS, MS Word, Excel, Power Point etc.

(iii) Desirable- Good Academic Record

- a) Strong communication skills, both oral and written.
- b) Capable of data analysis and with ability to generate a well-researched with written report.
- c) Experience in collection, compilation and analysis of data.
- d) Candidates having additional qualifications, research experience published papers in the relevant field would be preferred.

(iv) Period of Engagement: Research Associates selected will be appointed on contract basis for an initial period of one year. This term can be extended up to a maximum of three years depending on the performance of the candidate/need of the NBA. However, the maximum duration of the contract will not be extended beyond three years.

(v) Age Limit: The maximum age limit for Young Professionals shall be 40 years.

(vi) Remuneration: The consolidated remuneration shall be between @ Rs.30,000/- to 40,000/- per month.

(vii) Selection Process:

- (1) Screening and short-listing of eligible candidates on the basis of qualifications/ experience.
- (2) Personal interview of the shortlisted candidates would be held at National Board of Accreditation, New Delhi. No TA/DA is admissible for the same.
- (3) Interested candidates may send their CV in the enclosed format by email/post within 15 days from date of publication of this vacancy in the national newspapers/ website of NBA at the following address:

**Member-Secretary,
National Board of Accreditation,
4th Floor, East Tower,
NBCC Building, Pragati Vihar,
Bhisham Pitamah Marg,
New Delhi-110003.**



National Board of Accreditation

4th Floor, NBCC Building, East Tower
PragatiVihar, Bhisham Pitamah Marg,
New Delhi-110003.
Ph. 011-24360683

FORM OF APPLICATION

[Note: Completed Application for the Post of Research Associate must be sent to National Board of Accreditation, 4th Floor, NBCC Building, East Tower, PragatiVihar, Bhisham Pitamah Marg, New Delhi to reach NBA Office within fifteen (15) days from the publication of advertisement in the newspapers.

1. Name in full (IN BLOCK LETTERS)

2. Please Tick: Male: Female:

3. Please Tick: Married: Single:

4. Date of Birth (DD/MM/YYYY).....

Age (as on Last Date of Receipt of Applications):
Years.....Months.....Days.....

5. Father's/husbands's Name.....

6. Mother's Name.....

7. (a) Address for correspondence :

.....PIN CODE.....

Phone No :(with STD code).....Mobile No.....

E-mail

(b) Permanent Address :

.....PIN CODE.....

8. Are you a citizen of India by birth or by domicile?

9. State 'Yes' if you are differently abled or a member of Scheduled Caste/Scheduled Tribe/Other Backward Class: **(If Yes, Attach an attested copy of the prescribed certificate)**

Differently Abled	Scheduled Caste	Scheduled Tribe	Other Backward Class

Affix your recent coloured passport size photograph

13. Name and address of 3 referees (with email address)

1..... 2.....
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3.....
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14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above the minimum prescribed in the Vacancy Circular / Advertisement). -
(NOTE – Enclose a separate sheet, if the space is insufficient).

15. List of enclosures: 1.....
2.....
3.....
4.....

DECLARATION

I, _____, hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action taken against me.

Place: Candidate's signature _____

Date: Full name _____