

# NATIONAL BOARD OF ACCREDITATION

## Pro-forma for Pre-Qualifiers for Undergraduate Pharmacy Programs

### PARTA- Profile of the Institute

**A1. Name of the College:-**

**Year of Establishment:-**

Location of the College:-

**A2. Address:-**

**City:-**

State:-

Pin Code:-

Website:-

E-mail:-

STD Code:-

Phone No:-

Fax STD Code:-

Fax:-

**A3. Head of the Institution:-**

Name:-

Designation:-

Status of Appointment:-

**A4. Contact details of Head of the Institution:-**

STD Code:-

Telephone No:-

Mobile:-

E-mail:-

Fax STD Code:-

Fax No:-

**A5. Name of the Affiliating University:-**

Address:-

City:-

State:-

Pin Code:-

Website:-

E-mail:-

STD Code:-

Phone No:-

Fax STD Code:-

Fax:-

**A6. Type of the Institution:**

University

Deemed University

Autonomous  Any other (Please Specify)   
 Affiliated

**A7. Ownership Status:**

Central Government  State Government   
 Grant-in-Aid  Self financing   
 Trust  Society   
 Section 25 Company  Any Other (Please specify)

**Provide Details:**

**A8. Students Admissions (Institute level considering all programs):**

Item	CAY	CAYm1	CAYm2	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years ( Total Admitted/Sanctioned Intake )				

**CAY: Current Assessment Year**  
**CAYm1: Current Assessment Year minus 1**  
**CAYm2: Current Assessment Year minus 2**

**A9. Campus Information:-**

**Does the College have its own building:-**

**Sports Complex:-**

**Canteen and Hostel (If any):-**

**Medical Room:-**

**Computer Laboratories:-**

**Counselling and guidance:-**

**Placement:-**

**A10. Names of programs offered by the College:-**

**UG:-**

**PG:-**

Note: - Please mention department wise.

**A11. Programs to be considered for Accreditation vide this application.**

S. No.	Program Name

## **PART B- Program information as per point A11**

(To be filled separately for all the programs applied for)

### **B1. Provide separate Information for each program applied for:-**

<b>Name of the programs running</b>	<b>Name of the program to be considered</b>	<b>Year of Start</b>	<b>Intake</b>	<b>Increase in intake, if any</b>	<b>Year of increase</b>	<b>AICTE Approval</b>	<b>Accreditation Status*</b>

**\* Write applicable one:**

- Applying first time
- Granted provisional accreditation for two years for the period(specify period)
- Granted accreditation for 5 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

### **B2. Student Admissions (Program specific):-**

<b>Item</b>	<b>CAY</b>	<b>CAYm1</b>	<b>CAYm2</b>	<b>Total</b>
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three assessment years ( Total Admitted/Sanctioned Intake )				

CAY: Current Assessment Year

CAYm1: Current Assessment Year minus 1

CAYm2: Current Assessment Year minus 2

### B3. Information of Faculty

#### B3.1.

S.No.	Designation/Numbers	Number of Faculty for the program applied*
1.	Professor	
2.	Associate Professor	
3.	Assistant Professor	
4.	Number of Ph.D	

- **Atleast one Professor or Associate professor should be available exclusively for the program under consideration**

#### B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

Ph.D

Others

#### B.4.Student Faculty Ratio (No of Faculty as per the sanctioned intake):-

Year	Sanctioned Intake + 20% Lateral Entry				N= w+x+y+z	Faculty (Considering the fractional load)	SFR=N/ F
	I year (w)	II Year (x)	III Year (y)	IV Year (z)			
CAY							
CAYm1							
CAYm2							
	Average SFR for three assessment years						

F = No. of faculty = (a + b - c) for every assessment year

a: Total number of full-time regular Faculty serving fully to 1st, 2nd, 3rd& 4th year of the program

b: Total number of full-time equivalent regular Faculty (considering fractional load) serving this program from PG/Diploma Program(s)

c: Total number of full time equivalent regular Faculty (considering fractional load)of this program serving PG/Diploma program(s)

**Regular Faculty means:**

- Full time on roll with prescribed pay scale. An employee on contract for a period of not less than two years AND drawing consolidated salary not less than applicable gross salary shall only be counted as a regular employee.
- Prescribed pay scales means pay scales notified by the AICTE/Central Government and implementation as prescribed by the State Government. In case State Government prescribes lesser consolidated salary for a particular cadre then same will be considered as reference while counting faculty as a regular faculty.

**B5.Faculty Cadre Proportion:-**

**(The reference Faculty cadre proportion is 1:2:6 i.e.; Professor: Associate professor: Assistant professor)**

Year	Professors		Associate Professors		Assistant Professors	
	Required F1	Available	Required F2	Available	Required F3	Available
<b>CAY</b>						
<b>CAYm1</b>						
<b>CAYm2</b>						
<b>Average Numbers</b>	RF1=	AF1=	RF2=	AF2=	RF3=	AF3=

## Compliance status to Pre-Visit Qualifiers

S.N.	Pre Visit Qualifiers	Current Status	Compliance Status (Complied/Not Complied)
<b>Essential Qualifiers</b>			
1	Vision, Mission & PEOs i. Are the Vision & Mission stated in the Prospectus / Website? ii. Are the PEOs of the Program listed in the Prospectus / Website?		
2	Whether approval of AICTE for the programs under consideration has been obtained for all the years including current year		
3	Whether the Institute has received Zero deficiency report from the regulatory authority, i.e., AICTE, UGC etc. for the current academic session.		
4	Whether admissions in the undergraduate programs under consideration has been more than or equal to 50% ** (average of the last three assessment years)	% Admission	
5	Whether student faculty ratio in the programs under consideration is better than or equal to 1:20 (average of the last three assessment years)	SFR	
6	Whether at least one Professor or one Associate Professor available in the respective Department		
7	Whether the placement ratio(Placement + higher studies) is greater than 40% (average of the last three assessment years)		
9	Whether two batches have passed out in the programs under consideration		
10	Whether HODs possess Ph.D degrees		
<b>Desirable Parameters</b>			
1	Whether department has program assessment and quality improvement committee. If so, its constitution and mandate.		

2	<b>Whether the departments under consideration receives separately earmarked funds for</b> <b>i. Maintenance of Laboratory/computational facilities(recurring funds)</b> <b>ii. Up-gradation of laboratory/computation facilities(non-recurring funds)</b>		
4	<b>Whether number of available Ph.Ds in the department exceeds 15% of the required number of faculty</b>		
5	<b>Whether admissions in the undergraduate programs under consideration has been more than 60% (average of the last three assessment years)</b>		

\*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

\*\*Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.

**Decision: If compliance status in all the cases is yes, then the institute shall be treated as eligible for furnishing the e-SAR of the programs which may be considered for accreditation as per procedure.**